

Pacific Northwest Construction, LLC
Pole Building Worksheet and Guide
13438 S Cascadia Court, Molalla, OR 97038
Voice (503) 829-7899 / Fax (503) 829-4399

Directions:

Use this worksheet/guide to assemble information needed for your pole building project. If you are a newcomer to building projects and need help with the planning process, fill out our online form for a [Free Estimate](#) instead.

For a prompt and accurate free estimate, fill document out as completely as possible and fax a copy to us. Be sure to include your contact info:

Name _____

Phone _____

Email address _____ (optional)

Best time to contact you _____

Part 1 – First, find out the following

Obtain the following information using the State of Oregon's [Search Tool](#). Input your property's physical address where indicated.

Identity/Location of Local Building Department with jurisdiction:

Your Property's Legal Address, including Map and Tax Lot:

Map/Tax Lot _____

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Part 2 – Information to Obtain from the Building Department

- **Ground Snow Load** (pounds/square foot) _____
- **Flat Roof Snow Load** (if required) _____

- **Wind Shear – 3-Second Gust** (MPH) _____

- **Wind Exposure** (A, B, C, D) _____

- **Wind Rating required for Overhead Doors** (y/n) _____

- **Seismic Zone** (2B, 3, D-1) _____

- **Setback Requirements** (in feet):
 - Street _____
 - Side Yard _____
 - Rear _____
 - Existing Structures _____
 - Septic Tanks _____

- **Soil Bearing Capacity** (1000/1500/2000/4000) _____

- **Occupancy Category** (for planned building) _____

- **Describe engineering plans/drawings required**

- **Special requirements for project you are planning**

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- **Requirements for locating septic system, if any**

- **Requirements for new driveway, if any**

Part 3 – Information About Your Planned Building

Brief description of what you want to do

- **Building Style** (check one)
 - Gable (standard) _____
 - Monitor _____
 - Gambrel _____
 - Single slope (lean-to) _____
 - Hipped _____

For description and diagrams, see our [Pole Barn Construction](#) page

- **Roof Pitch** (3/12, 4/12) _____
- **Estimated minimum Building size** (in feet)
 - Width (span of the trusses) _____
 - Length _____
 - Eave height (ground to roof steel) _____

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- **Interior Columns** (y/n) _____

- **Attached Shed Roofs / Carports** (y/n) _____ Describe:

- **Overhangs** (y/n) _____
Standard is 18"

- **Doors**
 - Entry (#) _____
 - Cross buck (y/n) _____
 - Steel (y/n) _____
 - Dutch Doors (# - for horse stalls) _____
 - Bale Doors (# - for hay lofts) _____
 - Sliding Glass Patio Doors (#) _____ width (ft.) _____
 - Steel Overhead Doors
 - Number _____
 - Width (feet) _____
 - Height (feet) _____
 - Insulated (y/n) _____

- **Windows**
 - Type (vinyl/other) _____
 - Size (specify 3', 4', or custom size) _____
 - Specify number by type:
 - Fixed _____
 - Single Slider _____
 - Double Hung _____
 - Casement _____
 - Awning _____

- **Vapor Barrier** (S-standard, I-insulated) _____

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- **Insulation**
 - Roof (y/n) _____
 - Walls (y/n) _____

- **Wall Girts (C-commercial, F-flat)** _____

- **Concrete base (y/n)** _____

- **Transparent Eave Wall Panels (y/n)** _____
Standard size 26"

- **Second Floor (y/n)** _____ **Stairs (y/n)** _____
Usage _____

Describe any special truss requirements

Your Comments or Special Requests
